

## Hohrein, Gloria - SSC

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**From:** Belleau, Sarah - SSC  
**Sent:** Thursday, December 09, 2010 10:03 AM  
**To:** Hohrein, Gloria - SSC  
**Subject:** RE:

**Importance:** High

Hi Gloria,

Please delete this e-mail when done...

Please ask all involved staff to delete AND destroy any e-mail or paper records related to this family. When they delete the e-mail, they need to then "empty the trash" Please have them do this immediately. All other records with the exception of the latest plan should be destroyed – shred. The reason is to protect against an Open Records Request.

Thank you for doing this and for verbally communicating this with staff. I do not want this put in writing.

Sarah

*Sarah Belleau*  
*Director*  
*Integrated Services*  
*Poudre School District*  
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*cell: 567-0169*  
*[sabellea@psdschools.org](mailto:sabellea@psdschools.org)*

Cox

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**From:** Hohrein, Gloria - SSC  
**Sent:** Thursday, December 09, 2010 9:58 AM  
**To:** Belleau, Sarah - SSC  
**Subject:**

Megan said that she would be willing to do it if you can find someone to take over her tutoring. She makes 29/hr tutoring and it will last until the end of the year. She tutors three students. I talked to Joe, he will talk to Markay. When it is appropriate, he would like to contact Ephraim and welcome him. I told him that would not be appropriate at this time, he will wait to hear from you. The fun begins. Mom's name is Donna. I'll check that name.

Gloria Hohrein  
Integrated Services Coordinator  
Poudre School District  
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